UNITED NATIONS CONFERENCE IN LONDON.

Gentlemen at San Francisco fifty nations signed a charter of a new world organisation of truth and security. The work of these preparatory commissions of which we are the Executive committee is to recommend to the United Nations how that organisation can be most easily and most successfully set up.

(INTERPRETER READS IN FRENCH)

DR. Koo:

I now have pleasure in calling upon H.E. Ambassador Gromyko delegate of the Soviet Union.

M. GROMYKO:

It seems to me that our work at this stage is a most important technical operation and the success depends whether the first meeting of the general assembly of the Security Council and the of the United Nations are conducted with effectioncy and......

Dr. Koot

Now I have the pleasure of salling upon the Rt. Hon. P.J. Noel-Baker, delegate of the U.K.

Noel-Baker:

Mr. Chairman I think two things are essential. First we must bring into being an International Civil Service deddicated to the service of the United Nations and second we must see to it that ordinary men and women of every country are kept in touch with our work.

H.E. DR. WELLINGTON KOO

At San Francisco fifty nations signed the Charter of a new world organisation for peace and security. The work of the Preparatory Commission, of which we are the Executive Committee, is to recommend to the United Nations how that organisation can be most speedily and most effectively set up.

H.E. A.A. GROMYKO - brachustin

It seems to me that our work at this stage is a most important technical operation. On its success depends whether the first and critical meetings of the General Assembly, the Security Council, and the other organs of the United Nations are donducted with efficiency and despatch.

THE RT. HON P. J. NOEL BAKER - U.K. deligate

Two things are essential. We must bring into being an international Civil Service dedicated to the service of the United Mations, and we must see to it that ordinary men and women in every country are kept in touch with our work.

Box 40.13983.

PREPARATORY COMMISSION OF THE UNITED NATIONS

EXECUTIVE SECRETARY'S SUGGESTED REVISION OF SECTIONS 1 & 3
OF ANNEX A OF HIS MEMORANDUM ENTITLED, "SUGGESTED METHODS
OF WORK OF THE EXECUTIVE COMMITTEE."

Sub-Committee 1 - General Assembly.

This sub-Committee should be concerned with the preparation of the provisional agenda and appropriate documents for the first meeting of the General Assembly.

It should, in addition, prepare recommendations for the necessary measures which the General Assembly will have to take in order to establish itself and fulfil its initial obligations under the Charter, and notably the methods whereby it can fulfil its obligations with regard to the Trusteeship Council, the Economic and Social Council, etc. More particularly, it should prepare recommendations concerning the immediate tasks of the General Assembly, its committee structure, its procedure, its standard forms and other official documents.

This sub-committee should also draft recommendations for such Assembly action as is deemed proper in connection with items recommended for inclusion on the agenda of the Economic and Social Council.

The financial responsibilities of the General Assembly should be examined by Sub-Committee 6.

Sub-Committee 3 - Economic and Social Council.

This sub-committee should be concerned with the preparation of the agenda and the appropriate documents for the first meeting of the Economic and Social Council.

It should prepare recommendations concerning the organization of the work of the Council, its staff, its procedure, its standard forms and other official documents. In addition it should examine and make recommendations in regard to the problems connected with the establishment and operation of the various Commissions referred to in the Charter.

The relations between the Economic and Social Council and the Specialised Agencies should however be dealt with by Sub-Committee 7.

With the compliments of Mr. H.M.G. Jebb.

Doc. PC/EX/Prol. 4

PREPAR TORY COMMISSION OF THE UNITED NATIONS.

SUGGESTED METHODS OF WORK OF THE EXECUTIVE COMMITTEE.

- 1. An examination of the agenda of the Executive Committee as defined in Article 4 of the "Agreement establishing the Preparatory Commission of the United Nations" reveals the fact that the work of the Committee will be chiefly technical in character and that the problems are as complicated as they are important. Much therefore will depend on the organisation of the Committee itself, and on the methods of work which it will employ. It is suggested that the following scheme might serve as the basis for discussion of this subject at the first meeting.
- 2. Article 3 of the document referred to above reads as follows:

"The Commission shall be assisted by an Executive Secretary, who shall exercise such powers and perform such duties as the Commission may determine, and by such staff as may be required. This staff shall be composed so far as possible of officials appointed for this purpose by the participating Governments on the invitation of the Executive Secretary".

It seems therefore that, in addition to the nucleus staff already established (in regard to which a separate paper has been circulated), it will be necessary at once to create an International Secretariat from among such officials as are nominated by the Governments represented on the Committee. It would be of great convenience if these nominations were made at once so that the Executive Secretary, when appointed, could proceed with this task.

- J. The international Secretariat should be divided into Sections, each dealing with a separate item on the agenda. It is tentatively suggested that nine Sections might be created, as in the statement attached at Annex A. It will be seen from this that the number of experts required in each Section will probably have to vary with the circumstances of the case and it may well be that Sections additional to those indicated may have to be created at some later stage.
- the necessary reports on lines indicated by
 Technical Sub-Committees of the main Committee.
 Such Sub-Committees might normally start work on
 the basis of a paper or papers circulated to the
 main Committee by one or more delegations. They
 could be composed, either of the principal representatives themselves, or of such members of their
 staffs as are particularly interested in the subject under consideration. It should be open to them.

them to take evidence from any outside body or person either orally or by correspondence through the Executive Secretary. They should preferably be informal and restricted in numbers. It would be for the Sections concerned to keep the Minutes and to perform such secretarial functions as are necessary. The more important "working papers" could, if the main Committee so desires, be circulated to all members by the Executive Secretary.

- 5. In any case, once a draft report has been approved by a Technical Sub-Committee, it should be circulated to the main Committee by the Excutive Secretary, who would then arrange for it to be put on the agenda at the appropriate time. After discussion there, it might, if necessary, be referred back to the Technical Sub-Committee concerned for amendment. When it is eventually passed by the Main Committee, the Technical Sub-Committee responsible for it could (provided the agenda of the Section was exhausted) be liquidated and the officials either employed elsewhere or considered at liberty to join their own delegations.
- 6. Priorities of work should be established by the Executive Secretary after consultation with the full Committee. It seems quite practicable to establish a number of Sections almost at once, and for the resulting work to come up to the main Committee as and when it is prepared. By this means, it might be possible to arrange that the main Committee would meet only occasionally during the early stages, though members should be prepared no doubt to meet fairly frequently after a period of weeks.
- 7. It is very tentatively estimated that reports on all matters on the agenda might be completed within three to four months of the date of the first meeting, but much would obviously depend on the progress of the Technical Sub-Committees.
- & As regards languages, it is suggested that the rules of the San Francisco Conference should apply.

Signed Gladwyn Jebb.
August 11, 1945.

ANTEX A.

Section 1. General Assembly.

This section would be concerned with the preparation of the agenda and appropriate documents
for the first meeting of the General Assembly.
Thus it would have to prepare recommendations concerning the organisation of the work of the
General Assembly, its procedure, its standard forms
and other official documents, its committee structure, and the methods whereby it can fulfill its
obligations under the Charter with regard to the
Trusteeship Council, Economic and Social Council,
etc. The financial responsibilities of the
General Assembly would not, however, be examined
by Section.

Section 2. Sedurity Council.

This Section would be concerned with the preparation of the agenda and appropriate documents for the first meeting of the Security Council (and, possibly, of the Military Staff Committee). It would have to prepare recommendations concerning the organization of the work of the Security Council, its procedure, its standard forms and other official documents, the methods whereby it can fulfil its obligations under the Charter, and its relations with the Military Staff Committee.

Section 3. Economic and Social Council.

This Section would be concerned with the preparation of the agenda and appropriate documents for the first meeting of the Economic and Social Council. It would have to prepare recommendations concerning the organisation of the work of the Council and its subsidiary organs such as the Commissions, its secretariat, its procedure, its standard forms and other official documents. The relations between the Economic and Social Council and the specialised agencies would, however, be examined by Section.

Section 4. Trusteeship Council.

This Section would be concerned with the preparation of the agenda and appropriate documents for the first meeting of the Trustceship Council. It would have to prepare recommendations concerning the organisation of the work of the Trustceship Council, its secretariat, its procedure, its standard forms and other official documents, and its relations with the Economic and Social Council and other organs of the United Nations, and with the specialised agencies. This section would also make a study of the winding up of the League Mandates System, and of the method or methods whereby territories might be placed under trustceship.

Section 5. Organisation of the Secretariat.

This Section would prepare a draft scheme for the/...

the organisation of the Secretariat, and draft regulations governing the terms and conditions of employment of staff. It would open a register of applications for employment in the service of the United Nations (including the Court). This section might also undertake any action which was necessary in connection with the issue of invitations for the nomination of candidates for the Court.

Section 6. Financial Arrangements

This Section would prepare a draft scheme of financial organisation for the United Nations, including the form of budget and accountancy to be adopted, and the method of assessing and collecting contributions from States members.

Section 7. Relations with Specialised Agencies.

This Section would "examine the problems involved in the establishment of the relationship between specialised intergovernmental organisations and agencies and the Organisation".

Section 8. League of Nations.

This Section would "formulate recommendations concerning the possible transfer of certain functions, activities, and assets of the League of Nations which it may be considered desirable for the new Organisation to take over on terms to be arranged".

Section 9. General Section.

This Section would be responsible for maintaining continuity with the work of the San Francisco Conference, and eventually for making the arrangements for the first meeting of the General Assembly. This Section might also be responsible for "making studies" concerning the location of the permanent headquarters of the Organisation.