

To: All Members of the Centenary Committee.

Meeting with the County Authority.

(To be read in conjunction with Appx 'B' to 1st R.V. Minutes and Annexure 1 (Sketch Plan)).

1. On 22 Apr 52 a Meeting was held at which the following were present :-
 - Mr. H.G.GODSALL - Deputy Clerk to the County Council.
 - Lieut.Col. R.R.M.BAKER - Chief Constable.
 - Capt. T.J.P.AGGETT - Adjt 4 DEVON (TA).
2. The following points were discussed :-
 - (a). The organisation of the Parade inside the Castle Yard.
 - (b). The disposition of the Guests.
 - (c). The question of admitting members of the General Public.
3. Ref Para 2(a).

It was considered that :-

 - (a). The motor cars carrying the Royal Party from the Cathedral to the Castle Yard should not move until after Her Royal Highness has received the County and Military reps.
 - (b). The Royal Salute should be given before HRH receives the County and Military reps.
 - (c). Benches can be made available for 1st R.V. O.C.A. members so that they would spend the minimum time standing.
 - (d). The County Police would be responsible for the marshalling of the Castle Yard area.
 - (e). Arrangements would have to be made for the Press and the BBC.
 - (f). The actual route of the Cars within the Castle Yard would be laid down by the Police.
 - (g). Any movement of the Military in the Castle Yard should be completed by 1515 hrs.
 - (h). A room would be set aside in the Castle to receive the Royal Party if necessary.
4. Ref Para 2 (b).

It was considered that :-

 - (a). There would be three forms of ticket required :-
 - (i). A pass (probably in the form of an Invitation Card) for the County and Military distinguished guests.
 - (ii). A ticket for the guests of the 1st R.V. OCA who would be provided with seating accn.

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(iii). A ticket for the guests of those others taking part in the Parade.

(b). Thirteen large windows are available in the Castle proper of which twelve would be able to take, say, five guests each (1 window would probably have to be for the use of the BBC, News Cameramen and Press. This gives a total of sixty guests for which covered accn is available.

(c). Liaison between the County and Military authorities would have to be obtained to ensure that an adequate distribution of the available facilities was made.

(d). Assuming that each member of the Parade (less 1st R.V.) was permitted to invite one guest, ample accn could be found on the left hand lawn (facing the Castle).

(e). The guests of the 1st R.V. could be provided with a position right and left of the Castle Gate on two level areas. If wct, those guests could be accommodated in the windows of the Council Chamber.

5. Ref Para 2(c).

It was accepted as a principle that an attempt should be made to permit at least a limited number of the General Public into the Castle Yard for the inspection. It was suggested therefore, that, assuming the Ticket-holders were instructed to be in their places by 1515 hrs, the Police could have authority to allow the remaining unreserved space to be filled until, say 1540 hrs. The gates would then be closed. Facing the Castle, the Greensward on the right would be a good vantage point for the General Public.

6. The Clerk to the County Council undertook to go into the matter of the number of County representatives who would be attending and the Chief Constable stated that he would discuss the Police arrangements with the City Constabulary.

7. It was agreed that a further meeting would take place when the points noted above had been taken up with the Officials concerned.

Copies to:- The Town Clerk (2).
The Clerk to the Council (2).
The Chief Constable.
The Chief of Police.